# wedding invitation etiquette guide

#### abbreviations

Abbreviations should NOT be used for wedding invitations and accompanying cards. If you do choose to list the date or any other information in a more casual manner, be consistent across all pieces of the invitation suite.

#### honor vs. pleasure

The phrase "request the honor of your presence" is traditionally used for a ceremony taking place in a place of worship (church, synagogue, etc). It's appropriate to use "request the pleasure of your company" for a ceremony taking place in a nonreligious location. You are welcome to spell it as either "honor" or "honour", but be sure to make match it on your reply card with "favor" or "favour."

#### divorced parents

It is customary to list divorced parents on separate lines and without the word "and" between them.

#### widows

Women who are widowed should be addressed according to their late husband's name, with "Mrs." preceding their name (i.e. Mrs. Robert Smith).

#### addresses

When listing the addresses, only the street address, city and state should be listed. The zip code should not be listed on the invitation. State names should be spelled out.

#### reception information

If the ceremony and reception are at the same location, a separate reception card is not needed. Reception information can be listed at the bottom of the invitation card.



# wedding invitation wording guide

### brides parents hosting

Mr. and Mrs. Edward Brown request the honor of your presence at the marriage of their daughter Caroline Anne to Michael Joseph Andrews Saturday, the twenty-first of June two thousand and fourteen at half-past four o'clock Church of Christ 20 Main Street Boston, Massachusetts

#### grooms parents hosting

Mr. and Mrs. Joseph Andrews request the honor of your presence at the marriage of Caroline Anne Brown to their son Michael Joseph Saturday, the twenty-first of June two thousand and fourteen at half-past four o'clock Church of Christ 20 Main Street Boston, Massachusetts

## both sets of parents hosting

Mr. and Mrs. Edward Brown and Mr. and Mrs. Joseph Andrews request the pleasure of your company at the marriage of their children Caroline Anne to Michael Joseph Saturday, the twenty-first of June two thousand and fourteen at half-past four o'clock Church of Christ 20 Main Street Boston. Massachusetts

#### brides parents hosting, acknowledging grooms parents

Mr. and Mrs. Edward Brown request the honor of your presence at the marriage of their daughter Caroline Anne to Michael Joseph son of Mr. and Mrs. Joseph Andrews Saturday, the twenty-first of June two thousand and fourteen at half-past four o'clock Church of Christ 20 Main Street Boston, Massachusetts

### bride and groom hosting

Caroline Anne Brown and Michael Joseph Andrews joyfully request the honor of your presence at their wedding celebration Saturday, the twenty-first of June two thousand and fourteen at half-past four o'clock Church of Christ 20 Main Street Boston, Massachusetts

#### both sets of parents, bride and groom hosting

Together with their families, Caroline Anne Brown and Michael Joseph Andrews joyfully request the honor of your presence at their wedding celebration Saturday, the twenty-first of June two thousand and fourteen at half-past four o'clock Church of Christ 20 Main Street Boston, Massachusetts



# wedding reception card wording guide

#### sample one

Dinner reception to be held following ceremony The Hampshire House 84 Beacon Street Boston, Massachusetts

#### sample two

Join us for the reception immediately following the ceremony The Hampshire House 84 Beacon Street Boston, Massachusetts

#### sample three

The pleasure of your company is requested at the reception immediately following the ceremony The Hampshire House 84 Beacon Street Boston, Massachusetts

#### sample four

Please join us for dining and dancing at six o' clock in the evening The Hampshire House 84 Beacon Street Boston, Massachusetts

#### sample five

Please join us for cocktails, dinner and dancing in honor of the new Mr. and Mrs. Michael Andrews at six o' clock in the evening The Hampshire House 84 Beacon Street Boston, Massachusetts



# wedding reply card wording guide

### sample one

The favor of a reply is requested by the thirty-first of May

Name(s) \_\_\_\_\_ will attend \_\_\_\_\_will not attend

#### sample five

The favor of a reply is requested by the thirty-first of May

Name(s) \_\_\_\_\_

Accepts with pleasure Declines with regret

Menu selection (please indicate number of each): \_\_\_\_\_\_chicken \_\_\_\_\_beef \_\_\_\_\_fish

#### sample six

Please reply by the thirty-first of May

Name(s)

Accepts with pleasure Declines with regret

Please add each guest's initials next to the desired menu selection:

\_\_\_\_ chicken \_\_\_\_ beef \_\_\_\_ fish

sample two

The favor of a reply is requested by the thirty-first of May

Name(s) \_\_\_\_\_

\_\_\_\_Accepts with pleasure Declines with regret

### sample three

We look forward to celebrating with you Please reply by the thirty-first of May

Name(s)

Accepts with pleasure Declines with regret

### sample four

RSVP

Please reply by the thirty-first of May

Name(s) \_\_\_\_\_\_Accepts with pleasure

\_\_\_\_Declines with regret



# wedding enclosure card wording guide

#### wedding website

For travel and accommodation information, the weekend itinerary and more wedding details, please visit our wedding website: www.carrieandmichaelwedding.com

#### travel information

Travel Information JetBlue will offer a 5% discount on flights to Boston Authorization Code: JB1234, Airport Code: BOS

A block of rooms has been reserved for our guests at The Four Seasons Boston Please reference the Brown/Andrews wedding when making your booking phone: (310) 273-2222 www.fourseasons.com

#### weekend itinerary

Friday, June 20 Welcome Reception - 6:00 pm The Chart House Boston, Massachusetts

Saturday, June 21 The Wedding!

Sunday, June 22 Please join us for brunch at 11am The Bristol Lounge at The Four Seasons Boston

